

Date Received _____

HUNTINGTON COUNTY HIGHWAY MAILBOX DAMAGE FORM

It is the policy of the Huntington County Highway to replace a damaged mailbox with a standard 4" x 4" wood pole and/or a standard metal mailbox for eligible damage to mailboxes **from direct plow contact**. Damage caused by flying snow will not be repaired or reimbursed by Huntington County Highway.

CLAIM FORMS MUST BE SUBMITTED WITHIN 5 DAYS OF THE OCCURRENCE

DATE OF MAILBOX DAMAGE _____

NAME _____

ADDRESS _____

PHONE # _____

SIGNATURE _____ DATE _____

DAMAGE IS TO:

_____ MAILBOX RECEPTACLE ONLY

_____ POST ONLY

_____ BOTH

PLEASE PROVIDE A DESCRIPTION OF THE MAILBOX DAMAGE

Select Claim Option:

A permanent replacement consisting of a 4 x 4 wood post and/or a standard metal mailbox. *(A temporary mailbox may need to be installed until conditions allow for permanent replacement.)*

A permanent replacement -landowner will install own mailbox (mailbox must meet policy standards)

Office Use Only:

Approved: _____ Denied: _____

Approval/Denial: _____

By: _____ Date: _____